

# Double Check Your Baby Shower Checklist

Cross your t's and dot your i's as you prepare for an upcoming baby shower. Use our baby shower checklist to help you stay focused on your "to do list". Planning a baby shower should be a fun and positive experience. Eliminate stressful crunch time situations by planning your shower in a way that allows you to still live your life. This baby shower checklist covers the basics needed to put together a successful baby shower.

## 6 weeks before the shower:

Meet with the mother-to-be to go over the following:

- The best date and time for the baby shower
- The mother's likes and dislikes- to get a better idea of what theme to follow. Some other good information to know is the gender(if known), her favorite foods and colors.
- Have her start her baby shower guest list. Make sure she also lists addresses so you can deliver them.
- The best place to hold the shower
- Ask her if she is registered anywhere for baby gifts. If she hasn't and would like to, let her know a date you need the registration information so you can put it in the invitations.

Tip: After you meet with the mother, ask people you know of any events that might conflict with the shower. This way you can avoid last minute shuffling to allow as many people to attend as possible.

## 5 weeks before the shower:

- Choose a budget for the baby shower.
- Make a firm decision on the theme you will be following.
- Plan your baby shower menu.
- Reserve the location for your baby shower
- Follow up with the mother to be on the guest list and any other items you might need.

## 4 weeks before the shower:

- Choose your invitations and get them addressed to be mailed
- Decide which baby shower items you will make and which you will order.

## 3 weeks before the shower:

- Send out invitations in the mail.
- Order your baby shower cake and centerpieces(if you are not making them).
- Place your order for the caterer(if you are using one).
- Reserve enough tables and chairs to accommodate your guests.

**2 weeks before the shower:**

- Purchase your decorations, prizes and favors
- Purchase your table ware (plates, napkins, cups, utensils).
- Decide on the games and activities you will use for the shower.

**1 week before the shower:**

- Call guests who have not RSVP'd yet.
- Get a firm number together for your guests.
- Deep clean your house, including the bathroom guests will be using.
- Shop for all necessary food.
- Start any baby shower crafts during this week.

**2 days before the shower:**

- Go over your games to make sure you have everything that is needed.
- Check your camera and camcorder to make sure you have all the film, batteries and it is fully charged to use.
- Write a timeline for your baby shower so you know how it will flow. The average baby shower is 2-3 hours long.

**The day before the shower:**

- Set up your tables and chairs.
- Start cooking the food for the baby shower.
- Start decorating and setting up tables (if it is going to be held at home)
- Make your baby shower cake (if you are not buying it)
- Pick up any ordered items for the shower.
- Double check your "to do list" to make sure everything is covered.
- Do any last minute shopping (ice, drinks, tape, scissors)

**The day of the shower:**

- Start the day out by getting ready (so you will have less stress at crunch time).
- Finish your meal preparations.
- Set your food table with the tableware, centerpiece, cake and any decorations.
- Finish decorating for the party.
- Do any last minute straightening and cleaning.
- Welcome your guests with a big smile!
- Ask a few guests to help take the pictures, videotape, and record the gifts for the mother.